



**खुली निविदा पूछताछ**  
**OPEN TENDER INQUIRY**

**निविदा दस्तावेज़**  
**TENDER DOCUMENT**

भारतीय प्रबंध संस्थान रोहतक में ज्ञान संसाधन केंद्र (पुस्तकालय) को पुस्तकों की आपूर्ति के लिए विक्रेताओं/आपूर्तिकर्ताओं का पैनल हेतु

*For*

***Empanelment of Vendors/Suppliers for supply of Books to Knowledge Resource Centre (Library) at Indian Institute of Management Rohtak***

प्रसंस्करण शुल्क: ₹ 500/- (रुपये पांच सौ मात्र) - अप्रतिदेय  
(आईआईएम रोहतक के पक्ष में डिमांड ड्राफ्ट के माध्यम से, रोहतक में देय)

**Processing Charge: ₹ 500/- (Rupees Five hundred only) – Non-refundable**  
(Through Demand Draft in favour of IIM Rohtak, payable at Rohtak)

संस्थान की वेबसाइट और केंद्रीय खरीद पोर्टल पर निविदा के प्रकाशन की  
तिथि: 15.12.2022

**Date of Publishing of Tender on Institute website and Central Procurement Portal: 15.12.2022**

भरे हुए निविदा दस्तावेज जमा करने की अंतिम तिथि: 04.01.2023 अपराह्न 2:00 बजे तक।  
(निविदा दस्तावेज प्रत्येक पृष्ठ पर विधिवत स्याही से हस्ताक्षरित और आधिकारिक मुहर सहित जमा किया जाना है)

**Last date of submission of the filled Tender document: 04.01.2023 upto 2:00 p.m.**  
(Tender document is to be submitted duly signed in ink on each page, and official seal stamped)

**भारतीय प्रबंध संस्थान रोहतक**  
**प्रबंधन शहर, NH-10 दक्षिणी बाईपास,**  
**सुनारिया, रोहतक, हरियाणा 124010**  
**INDIAN INSTITUTE OF MANAGEMENT ROHTAK**  
**Management City, NH-10 Southern Bypass,**  
**Sunaria, Rohtak, Haryana 124010**

**विषयसूची**  
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## 1. अनुपालन की प्रतिज्ञा/ BRIEF DESCRIPTION OF PROPOSAL

Indian Institute of Management Rohtak (IIM Rohtak) is dedicated to offer world class programmes in Management education. The Institute invites Technical and Financial proposals for “Empanelment of Vendors/Suppliers for supply of books to Knowledge Resource Centre (Library)” from reputed registered firms having income tax, GST registration and who are registered book vendors/suppliers for at least last five years, for supplying books to Central/State Govt. Universities, autonomous academic institutions of higher learning in the field of Management. The Empanelment will be valid for a period of one year from the issue of “offer of empanelment order “and may be extended based on the satisfaction of and at the sole discretion of the Institute.

This is a two-part bid with a Technical Bid and a financial bid forming the two parts. Technical and Financial bids should be sealed in separate envelopes and, then, both sealed envelopes should be placed in one large envelope (which is to be sealed) clearly super scribing on the envelope “**Tender for Empanelment of Vendors/Suppliers for supply of Books to Knowledge Resource Centre (Library) at IIM Rohtak**”.

The important dates & details of the Tender process are:-

Sl. No.	Description	Important Information
1	Date of Publishing of Tender on the Institute website	15.12.2022
2.	Date of closing of Tender	04.01.2023 (2:00 P.M.)
3.	Date of Opening of Technical Bid	04.01.2023 (3:00 P.M.)
4.	Tender Processing Charges	Rs. 500/-
5.	E.M.D* (Earnest Money Deposit) by Demand Draft	Rs. 10,000/- (Rs. Ten Thousand only)*
7.	Period of validity of Tender	120 days from the date of bid

**\*To be strictly enclosed with Technical Bid**

**2. सहपत्र /COVERING LETTER:**

Format of letter of application to be submitted with the Tender for Empanelment of Vendors/Suppliers for supply of Books to Knowledge Resource Centre (Library) at Indian Institute of Management Rohtak is as given below.

**To,  
Director  
Indian Institute of Management Rohtak  
Management City, NH-10 Southern Bypass,  
Sunaria, Rohtak, Haryana 124010**

**Sub: Tender for Empanelment of Vendors/Suppliers for supply of Books to Knowledge Resource Centre (Library).**

Dear Sir,

1. This is with reference to your TENDER notice dated ..... I have examined the TENDER document and understood its contents. I hereby submit my Tender for **Empanelment of Vendors/Suppliers for supply of Books to Knowledge Resource Centre (Library)** at Indian Institute of Management Rohtak, Management City, NH-10 Southern Bypass, Sunaria, Rohtak, Haryana 124010.
2. The Bid is unconditional for the said Tender. This bid is valid for a period not less than 120 days from the date of bid.
3. It is acknowledged that the Competent Authority of the Institute will be relying on the information provided in the Tender and the documents accompanying such Tender for qualification of the Tenderers for the above subject, and we certify that all information provided in the Tender and in Financial Bid is true and correct; nothing has been misrepresented and omitted which renders such information misleading; and all documents accompanying the bid are true copies of their respective originals.
4. This statement is made for the express purpose of the above-mentioned subject.
5. We shall make available to the Competent Authority any additional information it may find necessary or require to supplement or authenticate the Qualification statement.
6. We acknowledge the right of the Competent Authority to reject our bid without assigning any reason or otherwise and hereby relinquish, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
7. It is declared that:
  - (a) We have examined the Tender document and have no reservations to the Tender document.
  - (b) We have not directly or indirectly, or through an agent, engaged or indulged in any Corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in respect of any Bid or request for proposal issued by or any Agreement entered into with the Competent Authority or any other public sector enterprise or any Government/, Central /State or Local.
8. It is understood that the Institute may cancel the Bidding Process at any time without incurring any liability to the Institute and that you are neither bound to invite the applicants to Bid for the Services nor to accept any bid that you may receive.
9. It is understood that the Institute can use any evaluation scheme/evaluation metrics/weightage or take the help of any consultant, as required in selecting the successful agency/agencies, and we agree to abide by it.
10. It is certified that we have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which could cast doubt on our ability to render the Service or which relates to a grave offence that outrages the moral sense of the community.

11. It is further certified that no investigation by any regulatory agency is pending against us.
12. It is hereby affirmed that we are in compliance of/shall comply with the statutory requirements, as applicable.
13. We hereby irrevocably relinquish any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Authority in connection with the selection of the Tenderer or in connection with the selection/Bidding Process itself, in respect of the above-mentioned service and the terms and implementation thereof.
14. We agree to undertake to abide by all the terms and conditions of the TENDER document.
15. We agree to undertake to be liable for all the obligations of the Tenderer under the Agreement.

In witness thereof, we submit this application under and in accordance with the terms of the TENDER document.

Place:- .....

**Yours faithfully,**

Date:-.....

(Signature, name and designation of the  
Tenderer/Authorized Signatory)

Official Seal

### 3. निविदा का विवरण/ PARTICULARS OF TENDER

1. TENDER No. : IIM-R/FY 2022-23/KRC/01
2. Particulars of the work : **Empanelment of Vendors/Suppliers for supply of Books to Knowledge Resource Centre (Library)** at Indian Institute of Management Rohtak, Management City, NH-10 Southern Bypass, Sunaria, Rohtak, Haryana 124010
3. Processing charges : Rs. 500/- in the form of Demand Draft from any scheduled bank drawn in favour of IIM Rohtak, payable at Rohtak
4. Last date and time of submission of TENDER (by hand/post) : 04.01.2023 (2:00 P.M.)
5. Amount of (EMD) : Rs. 10,000/- (Rs. Ten Thousand only) in the form of Demand Draft in favour of IIM Rohtak, payable at Rohtak, to be submitted with Technical Bid
6. Period of validity of TENDER : 120 days from the date of closing the bid
7. Date and time of The opening of TENDER : 04.01.2023 (3:00 P.M.) (Technical Bid Only)
8. Place of opening of TENDER : Indian Institute of Management Rohtak, Management City, NH-10 Southern Bypass, Sunaria, Rohtak, Haryana 124010
9. Name & address of firm /company/ individual to whom TENDER document belongs to. \_\_\_\_\_

(Signature of Tenderer)  
Official seal

#### 4. निविदाकार का सामान्य विवरण/GENERAL PARTICULARS OF TENDERER

##### **Part – I**

1. Name of the Firm/Vendor/Supplier/Agency -
2. Full Address with Office contact and mobile numbers, website, e-mail etc.
3. Constitution of the Firm/Agency (attach copy of registration) under
  - a) Indian Companies Act 1956.
  - b) Indian partnership Act 1932. (Please give names of partners)
  - c) Any other Act, if not the Owners.
4. If Partnership Firm, registered under the Indian Partnership Act, 1932, please state further whether the partnership agreement/deed has been conferred on the partner who has signed the Tender.
  - a) If No, whether there is any general power of attorney executed by all the partners of the Firm authorizing the partner who has signed the Tender.
  - b) If yes, please furnish a copy of either of partnership Agreement or the general power of attorney, as the case may be. The power of attorney should be on appropriate stamp paper by all the Partners and duly attested by a Notary Public.
5. Permanent Income Tax account No. of the Firm with circle/ward and GST Registration Certificate (duly attested photocopy to be attached).
6. Any other relevant information.

##### **Part – II**

1. Details of Earnest Money Deposit (EMD)  
(If attached or not and details of the mode)

##### **Part – III**

1. Name and address of the firm's representative who would be present with a photo identity proof at the time of opening of Tenders.
2. Name of the authorized representative of the Tenderer to sign the contract documents on behalf of Tenderer.
3. Firm/Agency Registration –Number and other details (Attested photocopy to be attached).
4. Certified copies of Income Tax and Sales Tax/GST Return for financial years – 2019-20, 20-21 & 21-22.
5. Details of previous experience of supplying the books to Govt./Autonomous Institutions, preferably in the northern region. Attach Copies of at least three purchase orders for each financial year for the last three years.

Date: .....

Place: .....

Authorized Signatory

(Signature of Tenderer)  
Official seal

## 5. निविदा का प्रस्तुतीकरण/SUBMISSION OF TENDER

### 5.1 SEALING AND MARKING OF TENDER:

5.1.1 The TENDER for the supply of books must be completed in all aspects and should contain requisite certificates, informative literature etc.

5.1.2 Tender Document can be downloaded from IIM Rohtak website ([www.iimrohtak.ac.in](http://www.iimrohtak.ac.in)) and Central Procurement Portal (<https://eprocure.gov.in/cppp/>)

5.1.3 This is a two-part bid consisting of Technical Bid and Financial Bid. The Technical and Financial bids should be sealed in separate envelopes and then both to be sealed together in one large envelope clearly superscribing on the envelope, "Tender for Empanelment of Vendors/Suppliers for supply of Books to Knowledge Resource Centre (Library)" at Indian Institute of Management Rohtak, Management City, NH-10 Southern Bypass, Sunaria, Rohtak, Haryana 124010. The EMD shall be enclosed with the Technical Bid.

#### The Bid shall include:

- a. Forwarding letter by the Tenderer
- b. All required documents
- c. Tender processing charges (non-refundable)
- d. Interest-free EMD (Earnest Money Deposit) in the form of a Demand Draft in favour of IIM Rohtak, payable at Rohtak, from a Nationalized Bank to be submitted with Technical Bid.
- e. Technical Bid
- f. Financial Bid

5.1.4 TENDER should be addressed to:-

#### Director

Indian Institute of Management Rohtak  
Management City, NH-10 Southern Bypass,  
Sunaria, Rohtak, Haryana 124010

- a. The TENDER should be submitted/dropped in the Tender box kept at the Administrative Block IIM Rohtak before **2:00 PM on 04.01.2023**
- b. Tenders may be received through Post/courier/by hand. IIM Rohtak will not be responsible for any delay or misplace in postal receipt.

### 5.2 EXPENSES OF AGREEMENT:

All the expenses on the execution of the Agreement (if any), including the cost of stamp or any other kind of expenditure incurred in the process of TENDER submission till final compliance shall be borne by the Tenderer.

### 5.3 DEADLINE FOR SUBMISSION OF BIDS:

TENDER must be received by the Indian Institute of Management Rohtak at the date, time and address specified in the TENDER notice/TENDER documents.

### 5.4 LATE BIDS:

Any TENDER received after the deadline specified for submission of TENDER shall be rejected without any further correspondence to the Tenderer.



## **6. सामान्य नियम और शर्तें/GENERAL TERMS AND CONDITIONS:**

1. Financial bid will be opened only of the Tenderers who will be qualified in the Technical Bid.
2. The decision of acceptance of the bid will lie with the competent Authority of IIM Rohtak, who does not bind himself to accept the highest discounts offered and who reserves the right to himself to reject or partially accept any or all bids received, without assigning any reason.
3. IIM Rohtak does not bind itself to not to add any other vendor/supplier at its discretion to the list of vendors or to place the purchase order/s to any of the vendors.
4. The vendor/supplier should submit the bid(s) in SEALED envelope/s as specified at clause 5.1.3 indicating "Tender for Empanelment of Vendors/ Suppliers for supply of Books to Knowledge Resource Centre (Library) IIM Rohtak" (hereinafter referred as 'KRC (Library)').
5. The Empanelment shall be valid for a period of one year from the date of intimation of empanelment and may be extended based on the satisfaction of and at the sole discretion of the Institute.
6. Vendors/Suppliers should provide details of the maximum discount offered for the supply of different categories of books. The discount offered will be compared with the minimum/base level discount as mentioned in the Financial Bid of the Tender Document. The Institute may, finally, award the contract only to those bidders who meet the criteria and highest discounts offered.
7. KRC (Library) will place an enquiry with the empanelled vendors for availability, price, discount and shipping time etc., for the required titles, by email. The empanelled vendor(s) has to respond through e-mail within the stipulated time, but not more than three (03) working days in any case.
8. The KRC (Library) will place purchase orders with the empanelled vendors/suppliers offering the lowest price and/or the highest discount, as applicable, for the latest Indian and foreign editions. Any clarification/query regarding the purchase order should be sought in writing from the KRC (Library) within three (03) days of receipt of the order (excluding Sundays and public holidays). The medium of communication will be English only.
9. In case of non-availability, Out of Print, Print on Demand titles or delay that is foreseen in supply, the concerned empanelled vendor/supplier/s should communicate in writing to the KRC (Library) for their consideration and grant of additional time to supply the same, at least, within five (05) days of receipt of the order (excluding Sundays and public holidays). If the provided reason for the delay is justified with adequate proof, e.g., communication from the publisher/publisher's distributor or stockiest, the KRC (library) Authority may consider extending the supply time as may be deemed fit. The Institute at its discretion, may or may not grant extra /additional time (with or without penalty) to vendor/supplier(s) for the supply depending upon the requirement or as the case may be. In case of late supply where extra time is not granted, the vendor/supplier(s) will be charged with liquidated damages as mentioned under Liquidated damages clause No. 01 (ii) on page No. 09
10. No vendor/supplier shall have the sole right to supply books/publications. Notwithstanding the discount rates so decided, the Institute shall have the right to procure books/publications at a higher rate(s) of discount. The Institute shall have the right to procure books directly from other vendors/suppliers/ distributors/publishers or any other channel etc.
11. Where more than one vendor/supplier has been empanelled with same discount rate/s, orders may be alternatively placed or divided among them. IIM Rohtak reserves the right to split the order among two or more vendors.
12. Only **latest edition** of titles or as specified will be accepted by the Institute. In case of foreign publications, paperback and or special Indian edition/price if available must be supplied. In case of unavailability of paperback and Indian editions, clarification/permission should be sought, preferably by e-mail, from the KRC (Library), regarding the supply of the available editions in lieu of the latest editions.

13. It will be mandatory for empanelled vendor/suppliers to supply ordered books within the stipulated period. In case of titles that are not supplied, a certificate of non-availability of those titles in the market from the publisher/publisher's distributor/stockiest should be furnished within the due date of supply.
14. If the empanelled vendor(s) to whom the order has been placed, fails to supply the entire order or any part of the order within the stipulated time, without sending any written communication to the library regarding delay or inability to supply the ordered title(s) within 05 days of the receiving the order, then the empanelled vendor(s) will be charged with liquidated damages as mentioned under Liquidated damages clause No. 01 on page No. 09
15. In case of vendor/supplier repeatedly fails to supply the order or any part of the order within time, the Institute reserves the right to cancel the order, forfeit the security deposit and place the empanelled vendor(s) in the blacklist after providing an opportunity to represent their side. However, the decision of the competent Authority of the Institute shall be final in all regards.
16. The RBI currency conversion rate applicable on the issue of purchase order date should only be followed, and the conversion rate must be mentioned in the bills. The supplier should submit necessary supporting document/s for conversion rate.
17. All documents including publisher/distributor's invoice/copy of printed catalogue of the order period, in case of foreign books and of those Indian books where the price is not printed on the books, shall be submitted by the vendor/supplier in support of price verification.
18. Payment of the bills will be made only after the complete supply of the ordered books upon submission of the pre-receipted bill in triplicate. All statutory taxes will be deducted from the payments, as per rules.
19. At any stage, during finalisation of the Tender process, the competent Authority of the Institute is free to use any evaluation metrics/weightage or take the help of any consultant, as required in selecting the successful vendor/supplier, and we agree to abide by it.
20. Canvassing directly or indirectly in connection with the bid is strictly prohibited, and the bids submitted by the Tenderer who resorts to canvassing will be summarily rejected.
21. The bid for the supply shall remain open for acceptance up to the last date and time mentioned above. If any bidder withdraws his Tender before the said period or its finalization (whichever is earlier) or makes any modifications in terms and conditions of the Tender which are not acceptable to the Institute then the Institute, without prejudice to any other right or remedy is at liberty to forfeit EMD.
22. This Tender document will form part of the contract document, including additional terms/additional conditions and other related papers, if any, forming the bid as issued at the time of invitation of Tender and acceptance thereof together with any correspondence leading thereto of the contract document.
23. The Tender document duly signed and sealed on all pages in blue/black ink shall be submitted along with the Technical Bid, failing which the Technical Bid shall not be considered.
24. For the empanelled vendors/suppliers the EMD will be converted as Security Deposit and will be deposited with the Institute for the period of empanelment. No interest will be paid on the EMD or security deposit.
25. The security deposit will be returned after adjusting for any dues or recoveries when the empanelment is discontinued.

**परिसमापन हर्जाना खंड/Liquidated damages clause**

1. It will be mandatory for empanelled vendor/supplier to supply ordered Books within stipulated time period. The Institute may or may not grant extra /additional time to vendor/supplier(s) for the supply depending upon its requirement/s (i) In case of vendor/supplier fails to supply the order or any part of the order within stipulated time, the ordered books/s can be purchased from the market and the vendor/supplier(s) will have to bear the difference of price of the book/s and discounts on account of the purchase from open market, and the same would be deducted from the pending bill(s) and/or security deposit. (ii) Grant of extra/additional time to vendor/supplier(s) for supply is at Institute's discretion and may be provided with two conditions (a) With penalty (b) Without penalty. In case of late supply of the ordered book/s (where extra time is provided with penalty) the empanelled vendor/supplier(s) will be charged with liquidated damages at the rate of 0.5% of the value of the order not fulfilled, per week for the period of supply delayed.
2. The vendor/supplier shall be responsible for the faithful compliance of the provisions of the empanelment. Any breach or failure to perform the same may result in termination of the empanelment and forfeiture of the security deposit as well as other legal recourse.
3. The Institute reserves the right to approve or reject any or all Tenders in whole or in part without assigning any reason thereof. The decision of the Institute shall be final and binding on the vendor/supplier in respect of any clause covered under the empanelment.

**(Signature of Tenderer)**  
**Official seal**

**7. निविदा खोलना/TENDER OPENING****7.1 OPENING OF TENDER:**

The procedure of opening of the TENDER shall be as under:

Financial Bid (Tenders) of the Tenderer who technically qualify shall be opened in the presence of designated Authority and Tenderers who wish to be present there. The date of Financial bid opening will be informed to the shortlisted bidders subsequently.

**7.2 CLARIFICATION OF TENDER:**

**7.2.1** To assist in the examination, evaluation and comparison of TENDER, Indian Institute of Management Rohtak may at its discretion ask the Tenderer for a clarification on the TENDER which is submitted by him. The request for clarification and the response shall be in writing. The Institute may use the communication media of e-mail, fax or post and may stipulate deadlines for the response.

**7.3 EVALUATION OF TENDER:**

**7.3.1** Institute will be at liberty to involve any expert or consultant and use appropriate metrics and weightage in evaluating the bid for completing the entire bid process.

(Signature of Tenderer)  
Official seal

## 8. अनुबंध प्रदान करना /AWARD OF CONTRACT

Eligible Tenderer will be considered for award of the contract. If after awarding the contract, the vendor/supplier fails to supply the order the vendor/supplier will be blacklisted, and the security deposit will be forfeited, in addition to recourse to other penal measures. No grievance will be entertained on this.

- 8.1 Indian Institute of Management Rohtak reserves the right to negotiate on the rates/discounts in the interest of the Institute, at any stage of the Tender process.
- 8.2 Indian Institute of Management Rohtak reserves the right to accept any bid and to reject any or all bids or accept any TENDER in total or in parts or to split the work among various Tenderers without assigning any reason thereof.

### 8.3 NOTIFICATION OF AWARD

Prior to the expiration of the period of TENDER validity, the Institute will inform the Tenderer by registered letter or by phone fax or by e-mail that the bid has been accepted for empanelment.

(Signature of Tenderer)  
Official seal

**तकनीकी बोली**  
**TECHNICAL BID**

Empanelment of Vendors/Suppliers for Supply of Books to Knowledge Resource Centre (Library) at Indian Institute of Management Rohtak, Management City, NH-10 Southern Bypass, Sunaria, Rohtak, Haryana 124010

1	Name of the Tenderer	
2	Name and other details of Proprietor/Partners	
3	Complete Official Address of the Tenderer including, Telephone No/s, Fax No/s, e-mail ID and other details	
4	Registration Details (Attested photocopy to be attached)	
5	Membership: GOC/FPBAI or any other. (Documentary proof to be enclosed)	
6	Power of Attorney (To be enclosed with Technical Bid)	
7	PAN No. and TIN No. details (Attested photocopy to be attached)	
8	GST/Sales Tax No. details (Copy of the Certificate to be enclosed)	
9	List of similar contracts executed during the last 03 financial years i. e. 2019-20, 20-21 & 21-22 (Attach Copies of at least 03 purchase orders for each financial year from Govt./Autonomous institution)	
10	Details of the contract of similar work executed in F.Y. 2022-23	
11	Any other information Tenderer wants to provide in support of their experience	

**Note:** Please attach an extra sheet in support of your information, if required

Signature-----

Name of Tenderer -----

Official Seal

**वित्तीय बोली**  
**FINANCIAL BID:**

(To be submitted in separate sealed cover)

**Details of Minimum (Base Level) Discount & Maximum Discount offered by Tenderer**

<b>(A) International Publishers</b>			
Particulars	Format	Discount % availed by the Institute	Highest Discount rate (%) offered by the Vendor
Indian Edition Reference Books, PB/HC, (Up to 05 copies) Multiple copies: (More than 05 copies) Publisher wise	Paperback	32.20	
	Hardcover	35.20	
Indian Edition General Books, PB/HC, (Up to 05 copies) Multiple copies: (More than 05 copies) Publisher wise	Paperback	32	
	Hardcover	33	
Foreign Edition Reference Books, PB/HC, Single & Multiple Copies	Paperback	36.10	
	Hardcover	35.50	
Foreign Edition General Books, PB/HC, Single & Multiple Copies	Paperback	35.50	
	Hardcover	35.50	
Multivolume Sets	Paperback	43.00	
	Hardcover	43.00	
<b>(B) Indian Publishers</b>			
Particulars	Format	Discount % availed by the Institute	Highest Discount rate (%) offered by the Vendor
General Books, PB/HC, (Up to 05 copies) Multiple copies: (More than 05 copies) Publisher wise	Paperback	32	
	Hardcover	32	
Reference Books, PB/HC, (Up to 05 copies) Multiple copies: (More than 05 copies) Publisher wise	Paperback	33	
	Hardcover	35.50	
Multivolume Sets	Paperback	43.30	
	Hardcover	43.30	

**Publisher wise discount: Annexure A**

**Reference Books:** Abstracts, Almanacs, Atlases, Bibliographies, Biographies, Catalogs, Concordances, Dictionaries, Directories, Discographies, Filmographies, Encyclopedias, Filmographies, Gazetteers, Geographical Sources, Glossaries, Handbooks, Indexes, Manuals, Patents, Ready Reference Sources, Research Guide, Standards Reference Sources for Current Events, Statistical sources, Union list, Year Book.

**Note:** Discount offered by the Tenderer less than the base level discount mentioned in the Financial bid above on any publication/s must be submitted with a written justification along with supporting documents.

Signature -----

Name of Tenderer -----

(Seal)

## अनुलग्नक -ए/Annexure - A

## प्रकाशक के अनुसार छूट/PUBLISHER WISE DISCOUNT

Note: Base level discount for Indian edition: multiple copies and foreign edition: single/multiple copies of the books from the publishers not covered in the list mentioned below will also be 30%. Discount offered by the Tenderer/s less than the base level on any publication/s must be submitted with a written justification along with supporting documents

- Multiple copies: International Publishers (Indian edition Textbooks, General Books and Reference Books)
- Multiple copies: Indian Publishers (Textbooks, General Books and Reference Books)

Sl.	Publisher	Discount % availed by the Institute	Highest Discount rate (%) offered by the Vendor
1	Academic Press	32.10	
2	Allahabad Law Agency	30	
3	Allied Publisher	32	
4	Ane Books	36	
5	Basic Books	32	
6	Bharat Law House	30	
7	Bloomsbury	30	
8	Cambridge University Press	36	
9	Cengage India	32	
10	Central Law Publications	30	
11	Delhi Law House	30	
12	Dreamtech Press	33.33	
13	Eastern Book Company	30	
14	Elsevier India	32	
15	Excel Books	37.50	
16	Galgotia Publishing	37.50	
17	Guilford Publication	30.20	
18	Harper Collins India	37.50	
19	HBR Press	37.50	
20	Himalaya Publishing	30	
21	I K International	36	
22	Indian Law Institute, Delhi	25	
23	Jaico Publishing	37.50	
24	Kogan Page India	36	
25	LexisNexis	30	
26	Macmillan India	30	
27	McGraw Hill	33	
28	Morgan Kaufmann	32.10	
29	New Age International	30	
30	Orient Black swain	30.25	
31	Oxford University Press	34	
32	Palgrave	35	
33	Pearson India	33	
34	Penguin	35	



35	PHI	34	
36	Pooja Law House	30	
37	Psychological Press	31.20	
38	Random House	35	
39	Response	37.60	
40	Routledge	35.10	
41	S Chand & Co.	30	
42	Sage India	37.60	
43	Springer (India)	35	
44	Sultan Chand	26	
45	Taxmann	33	
46	Taylor & Francis	35	
47	Techmedia	30	
48	Universal Law Publishing	30	
49	Vayu Education	30	
50	Vikas	35	
51	Viva Publication	36	
52	Wiley India	33.33	
53	Wisdom	32	
53	Wolter Kluwer	31	
54	Other publishers (not included in the above list)	30	

Signature .....

Name of Tenderer .....

(Seal)

**अनुपालन की प्रतिज्ञा**  
**Pledge of Compliance**

(To be given by the legal owner of the agency)

Name:.....

Date:.....

Designation:.....

**DECLARATION**

I,.....Name, designation..... acting on behalf of  
.....  
.....(agency name & address), which is an applicant for Empanelment of Vendors/Suppliers for Supply of Books to Knowledge Resource Centre (Library) at Indian Institute of Management Rohtak, , hereby undertake that I/we shall abide by with the terms and conditions of the empanelment of me/us with the IIM Rohtak. In the event of any breach of the terms and conditions of empanelment during the entire period of empanelment, the full responsibilities of any loss incurred by IIM Rohtak because of my/our negligence including financial, time and reputation as assessed by IIM Rohtak, shall lie with my agency and my agency will fully compensate IIM Rohtak for all such losses without resort to any legal process.

Signature: .....

Name: .....

Address: .....

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Official Seal